

June Regular Board Meeting - 2024 Minutes

Shanel Valley Academy

Thursday, June 27, 2024 at 5:30 PM PDT

@ Add Zoom Link

Attendance

Present:

Members: Leslie Barkley, Amy Frost (remote), Bessie Glossenger, Noshie Merlin, Melea Meyer

I. Land Acknowledgment and Moment of Silence

Vision & Mission

Shanèl Valley Academy is a culturally responsive, community school where all students are valued and supported. SVA students will be prepared to lead and successfully participate in our rapidly changing multicultural society, they will contribute to the community with creative solutions and a resilient, culturally competent and collaborative mindset.

In Solidarity

We of this Academy, named after the Principal Local Indigenous Village of Shanél, acknowledge with honor the Shóqowa and Hopland People on whose traditional, ancestral, and unceded lands we work, educate and learn and whose historical and spiritual relationship with these lands continues to this day and beyond.

II. Call to Order

meeting called to order at 6:09pm

III. Roll Call

Attendance

Present:

Members: Leslie Barkley, Amy Frost (remote), Bessie Glossenger, Melissa Kendall (remote), Kristi McCullough, Noshie Merlin, Melea Meyer

Absent:

Guests: guests include Julie, Brain Holmes, EdTec, Melissa Kendall, and

IV. Adoption of the Agenda

motion to adopt to the agenda as written, with the inclusion of community updates from the PAC.

Motion:

motion to adopt the agenda as written with the inclusion of community updates

Motion moved by Bessie Glossenger and motion seconded. Passed by roll call vote:

Frost: aye, Meyer: aye, Barkley: aye, Merlin: aye, Glossenger: aye

V. Public Comment & Announcements on Non Agenda Items

This portion of the meeting is reserved for persons wishing to address the Board on items not on the agenda. Although the Board of Directors may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time. Individual public comments are limited to 3 minutes. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Board reserves the right to mute or remove a member of the public if comments or actions disrupt the Board meeting.

VI. School Updates & Community Announcements

Katie Cooper presented an update on playground improvement goal. They readjusted their timeline for fundraising to project completion next summer. Next PAC meeting is July 18. The PAC also wants to help towards repairing the library roof. The school has several families who work in construction who are willing to help. Board President Frost asked Katie to clarify how much money was raised (just under \$20,000 from the Gala, plus a matching donation from the Mayfield family totaling \$40,000). The PAC is considering their budget and their priorities for the coming year which include field trip stipends for teachers, and the new playground equipment. The PAC feels like they can raise more by next year for a bigger better playground. Thank you Katie for the updates, and to the whole PAC for your support.

A. Principal's Report

The principal reported that the ELO-P program is going in full swing and the kids are getting opportunities to swim, play and go on local field trips.

Year end reports and planning for next year are also on the agenda this summer.

B. Community Updates & Announcements

Upcoming plans for ELPAC: Julie has called all our EL families to find an optimal meeting time for the coming school year. The consensus was morning meetings, once a month before school starts. This is convenient for families who work later in the afternoon. Julie will attend these to translate as needed. She will stay in communication to come up with the best plan for next year.

Community updates: Health and Wellness fair is taking place Saturday August 10 from 9-12, the save the date flyer is ready, and will be updated with partner organizations once finalized. We will be doing free haircuts, a vaccination info booth from public health, although Adventist Health has not been returning calls. Consolidated tribal health may be able to partner for health screenings. Amy suggested Hillside Health Center. Julie reached out to the dental department. they can't do their program outside of an office setting. Julie is tracking down other possible mobile health clinics.

Melissa Kendall shared that we won the \$10,000 drawing for a community grant, we have to get a 30 second video in by Sunday for a chance at \$50,000. To win the prize we have to get a voting campaign going. Everyone can vote once per day, so let's leverage our networks, the next level will be a chance to win \$100,000 and get promo videos filmed on campus.

VII. Financial Updates

Brian Holmes shared financial updates with the Board. He shared a state budget update and presented the 2024-25 budget for approval. The May Revise triggered more budget negotiations, that may result in minor changes starting as soon as next summer. Other highlights include:

- COLA is 1.07 (up from .76)
- No (or only minor) deferrals
- COLA projected to normalize back to 3% in upcoming years
- LCFF increases in 24-25 budget is based on enrollment projections of about 138 students and increased ADA
- Forecasts for books and supplies are projected to be much lower and this is aligned with the sunset of the PCGSP grant

- Community Schools director role has been eliminated to save money without eliminating any existing roles already incorporated into our leadership and workflow.
- Continuing to monitor cashflow in weekly meetings. Cashflow remains steady except for minor dips related to when revenue comes in and when payments are due for loans, etc.
- Charter School Capital loan was paid pack in May
- Planned debt repaying is included in the budget.
 - 3 outstanding debts are still existing (Revolving Loan, Private Loan, SMBC LOC) some of these will be paid off with incoming funds from PCSGP close out after 30-day resting period
 - Each year we pay off \$60K of our Revolving Loan, that is projected to be paid off by end of 2025.
 - LOC can remain open until 2026
- Investments in the facility are being expensed in portion each year
- Financing for unexpected eventualities is reserved by keeping open our line of credit.

Amy reminded us that we have thin margins, and we are under close financial monitoring, but we also have several contingency and back-up plans to meet whatever bumps come up in the road.

 [Shanel Valley June Board Meeting Presentation.pdf](#)

VIII. Review and Possible Approval - Budget Overview from Parents, Annual Update, and Local Control Accountability Plan (LCAP) for 2024-2025

Brian presented the budget overview for parents detailing how state and federal funds are distributed across revenues sources includes in the Local Control Funding Formula. 12% of our funding is for unduplicated student population, which includes EL, Foster-Homeless and income eligible students. The bar graph shows which expenses that are identified in the LCAP and tied to goals or actions. An example of an expenditure that is not included in the LCAP is the EdTec contract fee, since this cost is not related to outcomes and goals outlined in the Local control and Accountability Plan. The goals and actions in the LCAP represent more expended for high needs students from funding sources beyond the LCFF apportionments.

Kristi presented the 24-25 LCAP document, highlighting the changes from 23-24 LCAP. Biggest change is Goal One that was adjusted to better reflect intent of the LCAP framework.

Goals were better aligned with local indicators, and reflects progress made on developing learning portfolios, deepening practices to increase access to high quality science and outdoor learning by providing professional development opportunities and learning opportunities here on campus.

Instructional coaching goal was revised to include an approach that is more peer-coaching based with a consistent team and teacher retention this is developing and starting to grow.

Actions related to academic support related to goal of support academic achievement to improve dashboard data on ELA and math scores. these including tutoring, and academic plan, and early identification and interventions, which can continue to improve in the coming year with more continuity with our intervention teacher.

Climate goals were informed by attendance data, survey results and chronic absenteeism rates. We added social emotional well-being and Playworks actions to this goal, attaching those expenditures to Goal 3 in our LCAP. Youth leadership are working together with admin and staff to improve how Playworks and recess time can be safer and more fun. Also included in this goal is our community engagement and community schools projects which encourage us to get diverse input from our community

 [BOD 6.27.24 LCAP Docs \(1\).pdf](#)

Motion:

Motion to adopt the 24-25 Local Control and Accountability Plan

Motion moved by Melea Meyer and motion seconded by Leslie Barkley. Passed by roll call vote: Frost: aye, Meyer: aye, Barkley: aye, Merlin: aye, Glossenger: aye

IX. Review and Possible Adoption of the 2024-2025 Annual Budget

Brian presented multi-year projections based on conservative enrollment estimates, and reflecting revenue projections including COLA and sunseting grants.

 [SVA May MYP- For Board Budget Approval 6.25.24.pdf](#)

Motion:

Motion to adopt the 24-25 budget

Motion moved by Leslie Barkley and motion seconded by Noshie Merlin. Passed by roll call vote: Frost: aye, Meyer: aye, Barkley: aye, Merlin: aye, Glossenger: aye

X. Review of Local Performance Indicators for 2023-24

Local indicators document is used as a self-reflection tool to inform the LCAP goals and priorities. It is an accountability document to note our alignment with goals. California Healthy Kids survey data was used for local indicators, using the different tool this year may skew some of the data, and this year there were triple the number of participants in the survey in the past. Survey distribution was also done during pick up and drop off via QR code. Data from Community Engagement Initiative and Community School Steering Committee also helped inform planned actions. Increased collaboration and opportunities for parents to engage in different ways with the school going to them and providing welcoming opportunities for them to come to us as well. (ie. shifting to morning meetings for ELPAC, for example).

 [ShanelValley Local Indicators 23-24.pdf](#)

XI. Review and Possible Approval - 2024-2025 Education Protection Account (EPA) Spending Determination

Brian presented an overview of the Education Protection Account resolution and spending plan which indicates that we will spend the funds in accordance with CA codes and responsible stewardship of public funds. Funding is allocated for teachers salaries.

 [SVA FY24-25 EPA resolution.pdf](#)

 [SVA FY24-25 EPA spending plan.pdf](#)

Motion:

Motion to approve the EPA resolution and spending plan as written.

Motion moved by Melea Meyer and motion seconded by Leslie Barkley. Passed by roll call vote: Frost: aye, Meyer: aye, Barkley: aye, Merlin: aye, Glossenger: aye

XII. Review and Possible Approval - Prop 28 Annual Report

Prop. 98 funding can be used for arts education and support some of our goals to support Project-Based learning. SVA is deferring all Prop 28 funds to 24-25SY.

 [SVA Prop28AnnualReport.pdf](#)

Motion:

Motion to approve the prop 28 report.

Motion moved by Melea Meyer and motion seconded by Bessie Glossenger. Passed by roll call vote: Frost: aye, Meyer: aye, Barkley: aye, Merlin: aye, Glossenger: aye

XIII. Review and Possible Approval - Health Insurance Renewal 24-25

Amy presented the annual health benefit renewal and explained increases and potential impacts to our benefits options. Our plans currently have no cap, meaning we pay 100% of benefits. Local districts cap between \$7,700 and \$13,000. Given the timing, we are looking at renewing the current plan. Proposal is to form an ad hoc committee to come up with a proposal for cost saving and sustainability adjustments and establishing a stipend for opting out.

 [2024 Shanel Valley Academy Renewal Presentation.pdf](#)

 [2024 Other Anthem Plans.pdf](#)

 [2024 Other Anthem Plan Rates.pdf](#)

Motion:

Motion to approve the renewal as is

Motion moved by Bessie Glossenger and motion seconded by Leslie Barkley. Passed by roll call vote: Frost: aye, Meyer: aye, Barkley: aye, Merlin: aye, Glossenger: aye

Motion:

Motion to establish an ad hoc committee composed of Lesley Barkley and Amy Frost

Motion moved by Melea Meyer and motion seconded by Bessie Glossenger. Passed by roll call vote: Frost: aye, Meyer: aye, Barkley: aye, Merlin: aye, Glossenger: aye

XIV. Review and Possible Approval - Consolidated Application for Funding 24-25SY

The consolidated application for Title funding includes our choice for title V (small and rural schools funding). No questions from Board members

 [SVA FY24-25 Consolidated Application for Title Funding.pdf](#)

Motion:

Motion to approve the consolidated application for Title funding

Motion moved by Bessie Glossenger and motion seconded by Leslie Barkley. Passed by roll call vote: Frost: aye, Meyer: aye, Barkley: aye, Merlin: aye, Glossenger: aye

XV. Review Community School Plan Implementation Plan - Update to the Board

The current Implementation Plan will need revisions as we convene our Community Steering Committee, and will likely have updates and revisions to the plan by August or September. No questions from Board members.

 [Attachment II Community School Implementation Plan .docx](#)

XVI. Discussion and Possible Action - State Preschool Program Operations

The Board evaluated the cost of operating a 3.5 hour State Preschool Program, or offer additional options including a full day through after care program (Alternative Payment Program funds). We have interviewed and have potential for staffing the coming year. We have a potential site supervisor who can partner with Kristi to run the program and attend consortium meetings. For state preschool we can choose to operate at minimum of 3.5 or up to 4 hours each day. We are funded for 16 spots and we don't lose funding if we close a half hour earlier. We chose to do that in 23-24 to gain more flexibility to run the subsidized childcare and fee based program. We thought the fee based program and subsidized care after the morning program would fund itself, but what happened was we overstaffed and underserved, because only 5 students opted for the fee based and or subsidized option in 23-24SY.

Currently half of our community schools grant is covering the second half of the day. To meet the budget needs for adequate staffing and maintenance for a 5.5 hour program run via State Preschool (half day). No matter what, we are funded for 16 spots regardless of who signs up for the 24-25SY through MCOE State Preschool Consortium.

If we go back to the (unsuccessful) model like last year, we offered a 9-hour day, this would cost more and may not even meet the needs of our families. We could also look at providing a 7-hour day, but these decision hinges on parent need

Amy will review the numbers and propose a plan for the 24-25 preschool in more detail. Amy recommended that the Board reopen the State Preschool program for 3.5 hours per day following the SVA calendar.

Motion:

Motion to approve re-opening of the preschool as a 3.5 hours program with the intent to expand and improve services based on family need.

Motion moved by Bessie Glossenger and motion seconded by Noshie Merlin. Passed by roll call vote: Frost: aye, Meyer: aye, Barkley: aye, Merlin: aye, Glossenger: aye

XVII. Review and Possible Approval: BP#14 Minimum Qualifications for Staff (Presenters: Melea Meyer, Bessie Glossenger)

Although SVA has followed this policy for the past year, an official policy needed to Board adopted defining Minimum Qualifications for Classified staff.

 [BP14 Minimum Qualifications for Staff.docx](#)

 [Board Policy Review/ Approval](#)


Motion:

Motion to approve board policy #14 - Minimum qualifications

Motion moved by Bessie Glossenger and motion seconded by Noshie Merlin. Passed by roll call vote: Frost: aye, Meyer: aye, Barkley: aye, Merlin: aye, Glossenger: aye

XVIII. Review and Possible Approval: BP#15 Harassment, Bullying, Discrimination, and Intimidation Policy

Recommended by legal, covers new laws relate to Title 9. The updates outline the process of bullying complaints that are or are not title 9 complaints.

 [2024 DRAFT - Harassment Intimidation Discrim. and Bullying Policy \(YMC sample\) \(4893-8118-4204.v1\) \(2\).docx](#)

Motion:

Motion to approve Board Policy #15 Harrassment, bullying and intimidation

Motion moved by Melea Meyer and motion seconded by Noshie Merlin. Passed by roll call vote: Frost: aye, Meyer: aye, Barkley: aye, Merlin: aye, Glossenger: aye

XIX. Review and Possible Approval: BP#16 Expanded Learning Early Release Policy

This policy brings us into compliance with ASES and 21stCCLC program requirements.

 [BP16 Early Release Policy.docx](#)

Motion:

Motion to approve Board Policy #16

Motion moved by Noshie Merlin and motion seconded by Bessie Glossenger. Passed by roll call vote: Frost: aye, Meyer: aye, Barkley: aye, Merlin: aye, Glossenger: aye

XX. Consent Agenda

Consent agenda includes Charter Safe yearly updates and renewal letter, 4-H charter, updates and amendments to policies (ie title 9)and insurance renewal.

Motion:

Approval of the consent agenda includes all documents and policies below

Motion moved by Bessie Glossenger and motion seconded by Noshie Merlin. Passed by roll call vote: Frost: aye, Meyer: aye, Barkley: aye, Merlin: aye, Glossenger: aye

A. Review and Approval - Insurance Renewal 24-25

\$2000 increase in Liability and Property YOY. Recommend Board Approval

 [2024 CharterSAFE Executive Report.pdf](#)

 [2024- 2025 Renewal Letter to Membership.pdf](#)

 [MOC Summary of Changes 24-25 Final.pdf](#)

 [Shanl Valley Academy.22485.CharterSAFEProposal2425.05-30-2024.pdf](#)

 [Shanl Valley Academy.22485.CharterSAFEInvoice2425.pdf](#)


B. Review and Approval - MOU with Hopland 4H Club

 [4-H MOU.doc](#)

C. Review and Approval - Amended Student Policy #8 Administration of Medications, Anti-Seizure Medication, Emergencies, Head Lice, Synthetic Drugs, Menstrual Products and Medical Marijuana

 [SP8 Administration of Medications \(1\).docx](#)


D. Review and Approval - Amended Student Policy #3 - McKinney Vento Homeless Education Policy

 [SP3 McKinney-Vento Homeless Education Policy \(YMC edits\) \(4873-3416-4684.v2\).docx](#)

E. Review and Approval - Amended Student Policy #11 SECTION 504: POLICY, PROCEDURES, AND PARENT RIGHTS REGARDING IDENTIFICATION, EVALUATION AND EDUCATION

 [SP11 Section 504 Policy Procedures and Parent Rights \(YMC edits\) \(4879-5538-0428.v2\).docx](#)

F. Review and Approval - Amended Board Policy #2 TITLE IX, HARASSMENT, INTIMIDATION, DISCRIMINATION AND BULLYING POLICY

 [2024 DRAFT - Harassment Intimidation Discrim. and Bullying Policy \(YMC sample\) \(4893-8118-4204.v1\).docx](#)

G. Review and Approval - Amended Student Policy #9 Suspension and Expulsion

 [SP9 Suspension and Expulsion Policy Procedures \(YMC edits\) \(4895-1389-2044.v2\).docx](#)

H. Review and Approval - Board Meeting Calendar

August 15, 2024

September 19, 2024

October 17, 2024

November 14, 2024

December 12, 2024

January, 16 2025

February 20, 2025

March 20, 2025
April 17, 2025
May 15, 2025
June 26, 2025

- I. Review and Approval - Parent Student Handbook 24-25SY

 [2024-2025 Parent and Student Handbook.pdf](#)

- J. Review and Approval - Employee Handbook 24-25SY

 [Shanel Valley Academy Employee Handbook 24-25 \(4853-5647-0217.v1\).doc](#)

- K. Review and Approval of Minutes

Review/ Approve Minutes April & May 2024

 [April Special Board Meeting - 2024 Minutes.pdf](#)

 [April Regular Board Meeting - 2024 Minutes.pdf](#)

 [May Regular Board Meeting - 2024 Minutes.pdf](#)

 [Approve Minutes by Roll Call Vote](#)

- L. Review and Approval - Updated School Calendar 24-25SY

 [SVA SCHOOL CALENDARS \(2024-25\) - SCHOOL CAL..pdf](#)

XXI. Adjournment

meeting adjourned at 9:47pm