

April Regular Board Meeting - 2024 Minutes

Shanel Valley Academy

Thursday, April 18, 2024 at 5:00 PM PDT

@ Add Zoom Link

Attendance

Present:

Members: Leslie Barkley (remote), Amy Frost, Bessie Glossenger, Melissa Kendall (remote), Kristi McCullough, Noshie Merlin (remote), Melea Meyer

I. Land Acknowledgment and Moment of Silence

II. Call to Order

Meeting called to order at 5:15 PM

III. Roll Call

IV. Adoption of the Agenda

Motion to adopt the agenda as written

Motion:

Bessie Glossenger put forth a motion to adopt the agenda as written

Passed by roll call vote: Glossenger: Aye; Meyer: Aye; Frost: Aye; Barkley: Aye; Merlin: Aye.

V. Public Comment Regarding Closed Session Items

No members of the public present. No public comment.

VI. Closed Session

Entered into closed session at 5:20 pm.

A. Public Employee Employment: Principal Evaluation

The Board discussed progress on the principal's evaluation process, goals, and Board feedback.

B. Public Employee Employment: Business Manager Evaluation

The Board discussed progress on the business manager's evaluation process, goals, and Board feedback.

VII. Introductory Items

Thank you Kristi and Melissa for engaging in our evaluation process and supporting your staff to be their best.

A. Reconvene in Open Session

Reconvened in open session at 6:28pm

B. Report Out from Closed Session

No action taken.

VIII. Public Comment & Announcements on Non Agenda Items

This portion of the meeting is reserved for persons wishing to address the Board on items not on the agenda. Although the Board of Directors may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time. Individual public comments are limited to 3 minutes. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Board reserves the right to mute or remove a member of the public if comments or actions disrupt the Board meeting.

No public comment on non-agenda items.

IX. School Updates & Community Announcements

Principal McCullough, Katie from PAC and Julie from ELAC, and Alisha, our Youth Opportunities Coordinator are present or report out on updates.

A. Principal's Report

Third trimester started and project based learning focus is watersheds. mendocino County office of Education specialists are coming to do a watershed project with students down by the creek (hopefully) and will set up a watershed observation and experiment on that day Student leadership club has been contributing greatly to school decision-making and event planning. Students are interviewing students "workers" for the upcoming Spring event. Community Engagement Initiative Conference will take place next week.

Summer program plan is coming together Alisha will present on that LCAP meetings have taken place with parents.

National Librarian day was this week: the students honored gail with a student book that they made for Ms. Ralls

Students are doing field trips at the Hopland UC extension research center in the coming weeks.

4,5,6th graders went on a sailing trip in the Bay.

We are grateful for our parents volunteers who are helping supplement student experiences and opportunities.

6th-graders will do a graduation camp-out

B. PAC / ELAC Report

Walk-a-thon took place: the kids raised \$2970. Donated prizes were a big hit with the students. Thank you Gillian

Mikayla set up dine and donate events at Stock farms (\$500) and at Hopland Tap (\$600). Rock Seas is on the 3rd of May and Golden Pig on June 7

Hopland fire is allowing us to host a bake sale at the May 4 BBQ

Spring Gala event is taking place on: food donations they are looking for are tri-tips and whole chickens, Schatts and Dahlia and Sage are donating produce and chickens. There are tables of 8. each table is \$800 and includes 1 bottle of red and a bottle of white (Brutuccao). Brutuccao is also donating all the cutlery, place settings etc. The event takes place on May 18. Silent auction

and a raffle will also take place. each class is responsible for a basket, and we are looking for donations. We can accommodate 160, 20 tables (6 tables have been sold).

Thank you PAC for all your hard work!

ELAC's last meeting was January, but Julie has been keeping in touch with families at drop offs and pick ups. We will be having a Cinco de may lunch on May 6. Families are welcome to come attend the lunch with students. Lucia is making a special lunch that day and Leslie will be making decorations with the kids. Julie is also supporting Spanish speaking families to complete the survey 1:1 with families who need extra support.

The expanded learning program will be making a pinata for the events as well.

C. Community Updates & Announcements

4-H is Back in Hopland. We officials have a new charter with 4-H and we are starting a community club. We need adult volunteers to support programming with students. They are looking for project leaders. we have a youth president who is experienced supporting students to do animal projects (even without animals) the first meeting is April 24th 6pm virtual and in person is available. there will be a rabbit and chicken. clubs include poultry, rockets and aerodynamics, leadership, sheep, rabbits, and Cloverbuds (for ages 5-18). Project leaders have to be over 18, live scanned and complete a two hour training.

X. Financial Updates

Brian Holmes and Adrain Wong are present o report out on February, March and April financials. Extended report is due to the need to Cancell March meeting. Brian is giving a broad overview from October, updating us on progress and updates made recently. Cash flow hiccus from february was resolved, Brain also shares and update related to the closure of the early learning center.

Highlights:

reduced revenue: other stae revenue was reduced by \$50,000, it will show up in next year's budget, but we cannot relect it in this year's forecats.

Expected reduction in expenses related to staffing changes

ADA was 2.59% higher: which increased LCFF revenue

PCGSP expenditures, depreciation of capital investments is also noted in the reports

operating income is tight (\$4000)

February cashflow hiccup was related to delay in ASES and 21stCCLC funding was delayed. we got a cashflow loan to cover the delay. This delay (MCOE's delay) costs SVA \$9000

Closing the Early learning center affects the overall budgets because of the cost share agreements in place, we had to shift costs from the preschool to other funds, which is why services and other operating expenses has increased and is now being pulled out of the SVA budget.

 [SVA February Financials 04162024.xlsm - Read-Only.pdf](#)

 [SVA - April Board Meeting 2024.4.18.pdf](#)

XI. Discussion and Possible Action - Amended 23-24 School Calendar

President Frost presented the 23-14 calendar amendment to meet the 30-day requirement for ELO-P. we are adding June 20 and 21st.

 [SVA-SchoolCal-2023-2024-Amended.pdf](#)

Motion:

Motion to approve the additional school calendar as presented, to allow for the additional ELO-P summer session days.

Motion moved by Melea Meyer and motion seconded by Bessie Glossenger. Passed by roll call vote: Glossenger: Aye; Meyer:Aye; Frost: Aye; Barkley: Aye; Merlin: Absent

XII. Discussion and Possible Action - ASES Program Plan

The ASES Program plan includes alignment with the ELO-P plan and 21stCCLC plan. Member Barkley noted that the Healthy Choices and behaviors to add three examples of a healthy snack.

 [SVA ASES Program Plan 2023-24.pdf](#)

Motion:

Motion to approve the ASES plan with the noted edits (healthy snack examples)

Motion moved by Leslie Barkley and motion seconded by Amy Frost. Passed by roll call vote: Glossenger: Aye; Meyer:Aye; Frost: Aye; Barkley: Aye; Merlin: Aye.

XIII. Discussion and Possible Action - Expanded Learning Program Presentation for 23-24-25

Alisha presented the plan for summer programming, and reaching out to families to provide access to all families who are interested: the program will run in 3 blocks of two weeks and will center on the 4-H themes: first week is :intro to 4-H, Summer program enrollees will have opportunities to enter local fairs. second block is oceanography: where does our water go? The third block will be summer olympic themed. (July 22-August 2). Redwood Empire Fair starts the week after the program ends. Alisha and Ari will be attending the BOOST conference this year, the students are building hats for the hat competition.

XIV. Presentation on 23-24 LCAP Annual Update

 [Copy of SVA 2023-24 Annual LCAP.pdf](#)

XV. Review and Possible Approval 2nd Interim Report

Financials reports have been submitted to the CDE

 [SVA FY24 2nd Interim Cert Page Unsigned.pdf](#)

 [SVA - FY24 2nd Interim MYP and Supplementals.pdf](#)

Motion:

Motion to approve the interim report








Motion moved by Melea Meyer and motion seconded by Leslie Barkley. Passed by roll call vote: Glossenger: Aye; Meyer:Aye; Frost: Aye; Barkley: Aye; Merlin: Absent

XVI. Consent Agenda

The Board will list consent calendar items that they wish to pull for discussion.

The Board of Directors is requested to approve/ratify items listed under the consent calendar. These items are considered routine and are acted on by the Board in one motion. It is understood that the

administration recommends approval of all consent calendar items. Each item on the consent calendar, approved by the Board, shall be deemed to have been considered in full and approved/ratified as recommended. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or the public requests specific items be discussed or removed from the consent calendar.

- A. Renewal Sysco Food Services Contract 24-25SY
- B. Approval of Principal Evaluation Survey to Staff
<https://docs.google.com/forms/d/e/1FAIpQLScYOWIQIMSOor6l1gbJI026-lhyiNf3ZVZj5r2kjBXkqCDNw/viewform?usp=sfink>
- C. Approval of Principal Evaluation Survey to Parents/Guardians
<https://docs.google.com/forms/d/e/1FAIpQLSda9YGTvku-MDxfn1b6tfnQgsVoj3i2gNDSvV3kJNBFsuGHA/viewform?usp=sfink>
- D. Approval of Business Manager Evaluation Survey to Staff
<https://docs.google.com/forms/d/e/1FAIpQLScScEqyqPM458oAOvt5CEMDmT5Zz24A4nh8p4jHHLGrELjVQ/viewform?usp=sfink>
- E. Approval of Business Manager Evaluation Survey to Parents/Guardians
<https://docs.google.com/forms/d/e/1FAIpQLScO4M2khw28tE36SNDNqefaUJdUiGSToRO5NxQY1DpTL9vw/viewform?usp=sfink>
- F. Review Approval of Minutes
 -  [March Emergency Board Meeting - 2024 Minutes.pdf](#)
 -  [March Special Board Meeting - 2024 Minutes \(1\).pdf](#)
 -  [March Special Board Meeting - 2024 Minutes.pdf](#)
 -  [February Special Board Meeting - 2024 Minutes.pdf](#)
 -  [January Regular Board Meeting - 2024 Minutes.pdf](#)
 -  [February Regular Board Meeting - 2024 Minutes.pdf](#)
 -  [April Special Board Meeting - 2024 Minutes.pdf](#)

Motion:

Motion to approve the minutes listed below reserving the right to edit for punctuation and minor formatting errors.

Motion moved by Melea Meyer and motion seconded by Bessie Glossenger.
Passed by roll call vote: Glossenger: Aye; Meyer: Aye; Frost: Aye; Barkley: Aye;
Merlin: Absent

XVII. Adjournment

Meeting adjourned at 8:48