

October Regular Board Meeting - 2023 Minutes

Shanel Valley Academy

Oct 19, 2023 at 5:00 PM PDT

@ Add Zoom Link

Attendance

Present:

Members: Leslie Barkley, Amy Frost, Bessie Glossenger, Noshie Merlin, Melea Meyer

I. Land Acknowledgment and Moment of Silence

We of this Academy, named after the Principal Local Indigenous Village of Shanél, acknowledge with honor the Shóqowa and Hopland People on whose traditional, ancestral, and unceded lands we work, educate and learn and whose historical and spiritual relationship with these lands continues to this day and beyond.

II. Call to Order

meeting. called to order at 5:22

III. Roll Call

Attendance

Present:

Members: Leslie Barkley, Amy Frost, Bessie Glossenger (remote), Noshie Merlin, Melea Meyer

IV. Adoption of the Agenda

Motion to adopt the agenda with Item 12 pulled.

Motion:

Motion to adopt the agenda with item 12 pulled

Motion moved by Bessie Glossenger and motion seconded by Leslie Barkley. Passed by roll call vote: Glossenger: Aye; Barkley: Aye; Meyer: Aye; Merlin: Aye; Frost: Aye.

V. Public Comment Regarding Closed Session Items

No public present. No public comment.

VI. Closed Session

A. Public Employee Discipline/Dismissal/Release

No action taken.

B. Public Employee Employment: Principal Evaluation

No action taken.

C. Public Employee Employment: Business Manager Evaluation

VII. Introductory Items

reconvening in open session.

A. Reconvene in Open Session

No action taken on closed session items.

B. Report Out from Closed Session

No action taken.

VIII. Public Comment & Announcements on Non Agenda Items

This portion of the meeting is reserved for persons wishing to address the Board on items not on the agenda. Although the Board of Directors may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time. Individual public comments are limited to 3 minutes. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Board reserves the right to mute or remove a member of the public if comments or actions disrupt the Board meeting.

IX. School Updates & Community Announcements

A. Principal's Report

We added Sherman green our new intervention specialist who is supporting teachers understand our student data

New employee Aleesha is getting our expanded learning program up and running. Pumpkin fest and the Oktoberfest were successful events. It was great to see our float at the Pumpkinfest parade.

Walking field trip to our new grocery store! Partnership with Geigers started with 4th grade.

Other classes will schedule trips later. Julie Alvarez started the connection and created the connection for teachers. Students loved hearing from the business manager.

The Book fair is happening right now. Tribal education center donated \$25 for all kids from the tribe to shop at the bookfair.

Behaviors have been challenging this year, but the team is working together to address the challenges using the PBIS plan and behavior management strategies. Teacher morale is affected, but we have a strong support staff and our Full Time SPED teacher and counselor are helping, we are working on assessments

PAC and ELAC are getting started, nominations and elections are getting started. The PAC hosted the Oktoberfest and brought the community together.

World teacher day was this week, we celebrated our teachers and custodians day.

Our new office support staff is also a photographer, and she is getting the yearbook photos organized and starting to get lots of pictures. First community potluck went well, next potluck with Dia de Los Muertos theme will be next week Friday October 27 5-7pm

4-6th grade are designing mini-gold courses, they worked in teams and loved this project.

Student leadership team has begun. Christy Smith is the faculty sponsor. They have formed committees: events, dance committee, assembly leaders, Playworks coaches, PBIS mentors. Board Member Glossinger arrived in Board Room.

B. Community School Director Report

CS Director is out on leave. ELP Special Programs Coordinator has been hired (Alisha), she will be starting the Hopland 4-H chapter up again. The Community Engagement Initiative is going

strong. Amy and Melea stepped in to lead the data deep dive this week. We had our first meeting with the Regional Technical Assistance Center allowed us to establish group norms, and this week we looked at our student data. Next meeting we will start setting some goals.

C. Community Updates & Announcements

No other community announcements

X. Financial Updates

Brian from Edtec joined us to give us an update on this month's financials. This month we established strategic planning priorities and alignment all of our funding sources including our \$3.5 million in Grants. Revenue:

- added additional student, slightly increased UPP count from 70-72, increases LCFF entitlement by 20K, federal revenue has increased by 23k because of higher than expected CSI, Title IV and 3k in title III.
- The CEI grant is an additional \$70K for improving community engagement and student outcomes
- Fundraising and grants includes 8K in impact fundraising. Increases in revenue total about \$149K

Expenses

- Realigned additional grants, and moving funds around where allowable.
- this month we reviewed benefits, salaries and employee time, this, plus some new staff positions and stipends related to the CEI grant. Expenses increase by about 110k
- other expenses are related to norming hourly rates and reported time
- books and supplies increased as well as equipments costs: these expenses were added because of CEI and UPK grants
- new grants allowed us to shift some funds into other buckets
- bringing janitorial services in house saved us some funds, which were offset by other increases
- share structures were purchased to fulfill PCGSP grant plan and stay on track to spend down our PCGSP grant.

This review brought us from \$140K deficit to \$30K reserve. Unexpected costs includes the benefits and insurance costs that went up (flood insurance alone is 50K per year!) This is still not adequate but we expect to be closer to a comfortable reserve once we make some cost cutting decisions.

Recommendations include prioritizing programs and services: what are most essential? what adjustments can be made? Spending down PCGSP (reimbursable grant) will limit future cash flow volatility. LCFF funds are primarily being spent on staffing and benefits during the school day. The grant programs funding programs and wrap around services. For future grant programs, look for opportunities that do not require a match from LCFF.

Board discussion: can we combine Tk-2 in a rotation and blended classroom format. Since we only have 10 in the TK, we may be able to shift some students, but we will keep digging into our options and consider how we can adjust staffing and funding sources.

 [EdTec-GLDetailReport-Expense.xlsx](#)

 [SVA - October Board Meeting Presentation.pdf](#)

XI. Review and Possible Approval - Amendment to Promissory Note

The promissory note attached reflects a cash flow account from a community partner lender. This fund is helping us fund our grant programs prior to when funds are released by the state. The LOC is 2% a year. We have requested an extension from the community partner lender, because of the time limit. Months of negotiations included final approval for this plan last night. This promissory note extends the terms to 2025 and lowest the interest rate of any of our loans (which is 1%). Since we have to provide

this to the district ASAP we are seeking approval of the current promissory note, with a future amendment to adjust the interest rate.

Other debts include our revolving loan (LCFF funds) and LOC to cover our PCGSP reimbursable grant, so we can get our school off the ground. Not having 7th and 8th grade had been a huge hit to our finances, we have know from the start that we really need to hit 160 students in our enrollment to meet our financial goals. Because we haven't met those enrollment goals, we have been filling financial gaps each year. We will also be asking for an extension on our LOC from SMBC since our PCGSP grant was also extended.

 [Promissory Note Ext. 10.18.23.pdf](#)

Motion:

Motion to approve the promissory note

Motion moved by Bessie Glossenger and motion seconded by Noshie Merlin. Passed by roll call vote 5 ayes, 0 nays. All in favor

XII. Review and Possible Approval - 22-23 Annual Report

Delayed, and postponed for another meeting.

XIII. Review and Approval - CARS Application 23-24SY

The CARS application is required so we can qualify for title funds (2 and 3). We noted a mistake on the application.

 [SVA FY24 CARS Application 08.31.23.pdf](#)

Motion:

Motion to approve the CARS application with the addition of the title 3 funds

Motion moved by Bessie Glossenger and motion seconded by Leslie Barkley. Motion passed by roll call vote: all in favor. 5 Ayes 0 Nay

XIV. Discussion - ELOP Program Plan

Discussed possible revision to our ELO-P plan to reflect Youth Opportunities Coordinator adjustments. We will bring to board in the November meeting if the leadership team determines the need for revisions.

XV. Consent Agenda

Motion to approve the consent agenda

Motion:

Motion to approve the consent agenda which includes minutes and PAC hadnbook

Motion moved by Bessie Glossenger and motion seconded by Melea Meyer.
Motion passes by roll call vote 5 ayes 0 nays

A. Approval of Minutes

 [September Regular Board Meeting - 2023 Minutes.pdf](#)

B. Approval of PAC Handbook 23-24SY

 [SVA-PACHandbook.pdf](#)

XVI. Adjournment

Meeting Adjourned at 8:55