

October Special Board Meeting Minutes

Shanel Valley Academy

Oct 29, 2022 at 9:00 AM PDT

Attendance

Present:

Members: Sonny Elliott (remote), Jessica Farfan (remote), Amy Frost (remote), Melissa Kendall (remote), Kristi McCullough, Melea Meyer (remote)

Absent:

Members: Bessie Glossenger

I. Land Acknowledgment and Moment of Silence

II. Call to Order

Meeting called to order at 9:26, waited for quorum)

III. Roll Call

IV. Adoption of the Agenda

Motion:

Motion to approve agenda as written

Motion moved by Melea Meyer and motion seconded by Jessica Farfan. roll call vote:

Meyer: Aye, Farfan: Aye, Frost: Aye, Elliot: Aye

V. Public Comment & Announcements on Non Agenda Items

No public comment, one member of public present.

VI. School Updates & Community Announcements

A. Parent Advisory Council Updates & Announcements

Harvest festival was a great success. Each class parent worked with Chelsea Reed to plan activities for students. each room parent created an activity for their class, they are planning fundraiser, including tile fundraiser. Walking Wednesdays have been going well, parents are also talking about planning a walk-a-thon,

spaghetti feed etc. the PAC and ELAC has a new email address:

PACELAC@shanelvalleyacademy.com

Board President Frost mentioned she saw that Big Picture Academy a Native American family advisory group, are we considering including something like this in our community schools planning committee

Board secretary Meyer added that the Community Schools strategic advisory committee will include representations from our entire community

Member Farfan asked when she could come do a 4-H presentation to hopefully get a 4-H chapter started in Hopland. Next meeting is

B. Principal's Report

It has been a busy month at SVA there were several events including fire safety assembly with 5 trucks and 12 first responders! They stayed for about an hour and half and kids were able to see the trucks. THANK YOU HOPLAND Volunteer Fire department! Book fair was on for a whole week, Gail our volunteer librarian also stayed open on our community work day (include notes on that here). the all school pumpkin field trip to Pirate Pete's was a wonderful way to give our students an opportunity to get off campus and have fun. Parents came together to drive and get all our students to the patch, everyone came home with a pumpkin. Last week was spirit week which included crazy hair day, a talent show and enchanted garden (organized and hosted by our 7th&8th grade UISA kids), costume day, harvest festival, sports day, opposites day, and a costume parade. next year we hope to do a bigger community event that will welcome the whole community. The talent show especially was a highlight of the week: SVA is a supportive community and all our students cheered on their friends. Stephen Hahm is continuing to work on restorative practices with our staff and teachers. Our lead teachers went to a training on illustrative math and started a PLC, they will be working with other teachers to create math centers for each grade and classroom. we are working on getting vision and hearing screenings set up. Kristi joined a safety task force for small schools in Mendocino County which can help us get better prepared for any kinds of security threats. O'Shannon is joining the early learning collaborative at MCOE. Linda Jacinto and Kristi are working together to incorporate her input on staff meetings and to better align the afterschool program at the reservation. We had visitors from Class 51 of the California's Ag leadership program (UC extension program) we were awarded this project support. they will help us fundraise to build out our ag. alley vision (barns, pens for animals and funding to support staffing our farm program. they will come build our barn with 12-20 people). Staff changes;: Sue green will be starting

as our permanent 5&6th teacher. Meg Gardner was our long term sub who had her last day on Friday. Mrs. Barkley will be mentoring our 1st grade long term sub Ms. Somers to finish her credential. and staff training will take place on Mon and Tues.

Upcoming goals including deepening our implementation of the FOSS curriculum, school gardens and farm-to-school. Sonny shared that they are establishing their own sustainable food/ community garden program and there is a lot of alignment around their vision and ours

C. Community Updates & Announcements

Still no news on our farm-to-school grant, but we plan to form a subcommittee in November to begin planning out our farm-to-school plan and vision.

Idea from President Frost: Ukiah Rec. dept. is forming basketball teams. Let's put together a Hopland team. SVA and HBPI will work together to host some teams, Amy and Sonny will work offline to pull together parents and grade level teams. Kristi will support by including families and coordinating transportation.

VII. Fiscal Report

 [Shanel Valley October Board Meeting Presentation.pdf](#)

Brian was unable to make it today, so Amy presented the fiscal report, which includes a shortfall resulting from a LCFF shortfall, so we will have to adjust some of our staffing goals for this year meaning we may not be able to fill our Community schools director role so we can shift funds to support other initiatives related to providing universal schools meals and continuing to provide EPK (early prekindergarten for students who are not eligible for LCFF funding) to families who need it. Our maintenance and operation costs are also increase this year and are related to retrofitting and repairing facilities to prepare for opening preschool, repairs to TK classroom and plumbing issues.

Nonetheless, we are doing OK with Cashflow. We went through with the receivable sale, so we could make payroll and ensure we have cash to meet our PCGSP goals (a reimbursable grant, we have to spend to get the remaining \$200K+ award)

This budget is our worst case scenario because it is based on 60% UPP count. what we are actually seeing (with deadline extension is potential for 75% UPP count). Monday the new counts are due to CDE. We had 100% of our families submit income forms! There was some confusion because of the shift to CEF. This will become our 4-year baseline that will allow us to plan.

We will have to move some funds around

About 42% of our operations and operational costs are coming from expanded learning programming and support. so how can we divert more funding from other sources to support this (10.5 hours each week support specialists are working in ExL program, and janitorial time (10 hours each week) that is allocated to ExL time, so we will use ELO-P and CS grant to help support some of these costs. since we can't hire our CS director this year, we will continue leveraging our #1 volunteers (Amy, Leslie, Melea) to spend down the grants, apply for the implementation phase, write the ELO-P plan, get the preschool ready for 22-23, and make sure we are sustainable for next year. This plan will mean we do not have to make any staff cuts.

The food service program is proving to be a high cost program, and we are working out all the kinks of ordering and funding the program. We won another kitchen grant to support our school breakfast program.

some ways to help supplement after-school snack issues: apply for fresh fruits and vegetables program, create a 4:45 cooking club. Find out about adding super-snack (supper), once our current program is working and well in place.

VIII. Review and Possible Approval of the 21-22SY SVA Annual Report

 [SVA Annual Report Draft 21-22SY.pdf](#)

All charter schools have to submit a report to our district authorizer (UUSD) reporting our progress on our goals in the 8 state priorities. the report includes who we are, our mission, vision and values, the data we collected last year including parent engagement, and student achievement, attendance. Employee qualifications. This draft follows the matrix provided by UUSD. We are seeking conditional approval of the draft that we will ratify it in our next board meeting after adding additional details (evidence of what we actually did last year)

Motion:

To approve the annual report on the condition that edits will include details from 21-22 school year with the revised version ready to ratify on Nov. 17 regular board meeting

Motion moved by Melea Meyer and motion seconded by Jessica Farfan. Motion carries with all present voting aye (Frost, Farfan, Elliot, Meyer), 1 absent (Glossenger)

IX. Material Revision to Charter Petition - Presentation on Adding 7th & 8th Grade

We are proposing to the board that we move forward with our material revision. Amy and Melea will continue working on this over the next few days to get it to legal with a 2-week window for review.

O'shannon Fields' comment (SVA TK teacher): I am supportive of adding the older grades because paring the older and younger students adds more intergenerational bonds and is beneficial for both grades. Older kids have reasons to reflect back on their growth and younger students have someone to look up to and leadership roles to aspire too. Our current UISA students are helping out a lot with the TK students during Friday taste-tests and this week during the costume parade, the 7th and 8th graders help maintain a calming presence for the younger students who are just experiencing school events and routines for the first time.

We will send out a draft for Board review next week (when we send it to legal), we will also send it out on parent square giving everyone two weeks to review and prepare comments or requested revisions.

Motion:

Motion to approve moving forward with material revision, pending legal review and recommendations

Motion moved by Melea Meyer and motion seconded by Jessica Farfan. Motion carries with all present voting aye (Frost, Farfan, Elliot, Meyer), 1 absent (Glossenger)

X. Consent Agenda

A. Approval of Revised SP#12 - Independent Study Policy & Master Agreement

 [SP12 Independent Study Master Agreement.pdf](#)

 [SP12 Independent Study Policie.pdf](#)

Ms. mac worked with the legal team to make sure we are aligned with updates to the law, and forms were streamlined among all teachers this year

Motion:

Motion to approve the consent agenda

Motion moved by Melea Meyer and motion seconded by Sonny Elliott. approved with roll call vote: Frost, Farfan, Eliot, Meyer, (Aye) one absent (Glossenger)

XI. Adjournment

adjourned at 11:17