

March Regular Board Meeting - 2023 Minutes

Shanel Valley Academy

Mar 16, 2023 at 5:00 PM PDT

Attendance

Present:

Members: Amy Frost, Bessie Glossenger, Melea Meyer

Absent:

Members: Sonny Elliott, Jessica Farfan

Guests: Brian Holmes

- I. Land Acknowledgment and Moment of Silence
- II. Call to Order
- III. Roll Call
- IV. Adoption of the Agenda

Motion:

Motion to adopt the agenda

Motion moved by Melea Meyer and motion seconded by Bessie Glossenger. Passed. by roll call vote: Frost: Aye, Meyer: Aye, Glossenger: Aye

- V. Public Comment Regarding Closed Session Items
No public comment
- VI. Closed Session
Reviewed principal evaluation and data from principal evaluation staff survey.
 - A. Public Employee Performance Evaluation - Principal
The Board will meet in closed session to review survey feedback.
 - B. Public Employee Performance Evaluation - Principal Mid Year Goal Progress Report
 - C. Public Employee Employment: Certificated Positions, Classified Positions
- VII. Introductory Items
 - A. Reconvene in Open Session
welcoming community members and presenters/ Linda Jacinto, Leslie Barkley

B. Report Out from Closed Session

No action taken on closed session agenda items.

VIII. Public Comment & Announcements on Non Agenda Items

This portion of the meeting is reserved for persons wishing to address the Board on items not on the agenda. Although the Board of Directors may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time. Individual public comments are limited to 3 minutes. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Board reserves the right to mute or remove a member of the public if comments or actions disrupt the Board meeting.

IX. School Updates & Community Announcements

A. Parent Advisory Council Updates & Announcements

First annual craft fair was Saturday. They raised \$478 for the school field trip fund and many vendors want to come back for the Cinco de Mayo fundraiser. Thank you Chelsea and our PCA!

B. Principal's Report

Last week was Read-Across-America week, with themed days promoting literacy each day, including "read your shirt day" and visit from local author of Yum Yum Dim Sum, Natasha Lim. Chronic absenteeism engagement team is working together to help increase awareness and support to get kids to school every day. Students are in process of doing mid-year assessment and getting ready for STEAM night this week, and upcoming events like the health fair and Cinco de Mayo.

C. Community Updates & Announcements

Linda Jacinto: Community Schools Director presented on CS process including planning for Health and Wellness Fair. Many vendors and HBPI vendors are signing up. Thank you Rashonda Corbin for helping plan the event! Working with ELAC to plan the Cinco de Mayo event. La Familia may sign up and bring vendors for the Latino community. She will be attending an event with the vendors next Friday to hopefully begin a partnership with them. Kristi and Linda attended the CCSA conference in Sacramento this week, and they were glad to see that many of what they recommended is already in place. Busy week! Cinco de Mayo is on Sat May 6, 12-6. Linda will be looking into further distributing the save the date flyer and another flyer with more specifics will be coming soon. What sorts of services will be provided? dental varnishes, immunizations, WIC nutrition assessments, Julie will be reaching out to Adventist Health, President Frost suggested contacting North Coast Energy Service, Member Glossenger suggested contacting fire dept. to also attend.

X. Fiscal Updates

Brain and David presented the interim report.

A. Fiscal Updates from Ed Tec (Guests: Brian Holmes)

The report will be submitted to UUSD district authorizer, and ultimately to the CDE. The difference from what we usually see in that this report is broken out by restricted and

unrestricted funds. this is a broader overview since December rather than our usual monthly report.

B. Review and Possible Approval of 2nd Interim Report

The deadlines for interim reports must be filed within 45 days after the close of the period being reported. The reporting periods cover July 1 through January 31 for the Second Interim.

 [Shanel Valley Academy 2022-23 2nd Interim Report Final.xlsx](#)

Motion:

motion to approve the 2nd interim report

Motion moved by Bessie Glossenger and motion seconded by Melea Meyer.

Passed. by roll call vote: Frost: Aye, Meyer: Aye, Glossenger: Aye

XI. Review and Possible Approval of Audit Firm Selection

The Board reviewed audit proposals and agreed the stick with Christy White based on successful collaboration on last year's audit.

 [! MCOE - Charter - 2022 Proposal - Shanel Valley Academy.pdf](#)

 [1. Proposal Summary 2021-22 thru 2023-24.pdf](#)

 [Report system pass.pdf](#)

 [Shanel Valley Academy proposal 2022-2024.pdf](#)

 [Mendocino COE Proposal Document - Christy White, Inc.pdf](#)

Motion:

motion to approve Christy White for our 2022-23 SY contract.

Motion moved by Melea Meyer and motion seconded by Bessie Glossenger. Passed. by

roll call vote: Frost: Aye, Meyer: Aye, Glossenger: Aye

XII. Review and Possible Approval of SVA 22-23 School Wellness Plan

Melissa has been working on revising the wellness policy and next steps is getting feedback on the policy. we will make it available at the Wellness fair for community feedback

 [SVA Master Wellness Policy \(not approved\).docx](#)

Motion:

Motion to approve Wellness plans with discussed and suggested redlines

Motion moved by Melea Meyer and motion seconded by Bessie Glossenger. Passed. by

roll call vote: Frost: Aye, Meyer: Aye, Glossenger: Aye

XIII. Review and Possible Approval of Board Policy #12 - Fiscal Gift Acceptance

gift policy acknowledges the generosity of our community and establishes a clear policy for PAC donations and

 [BP12 Acceptance-of-Gifts.pdf](#)

Motion:

motion to approve the gift policy as written

Motion moved by Bessie Glossenger and motion seconded by Melea Meyer.

XIV. Ratification of 22-23 School Safety Plan

Discussed some potential changes to the plan moving forward, and agreed to table the revisions for wellness and safety committee. continuous efforts to improve safety will be made. The school safety plan was developed in partnership with community members and local first responders, and will be updated yearly or on an as-needed basis to meet current needs.

 [SVA School Safety Plan.docx.pdf](#)

Motion:

Motion to ratify the school safety plan

Motion moved by Bessie Glossenger and motion seconded by Melea Meyer. Passed. by roll call vote: Frost: Aye, Meyer: Aye, Glossenger: Aye

XV. Review and Possible Approval of Board Policy #13 - Fundraising

over view of the policy includes general assurances to align with IRS and ed code and SVA Mission, Vision and philosophy.

 [BP13 Fundraising.docx](#)

Motion:

Motion to approve fundraising policy as written

Motion moved by Bessie Glossenger and motion seconded by Melea Meyer. Passed. by roll call vote: Frost: Aye, Meyer: Aye, Glossenger: Aye

XVI. Discussion on Upcoming Initiatives and Deadlines (Presenters: Amy Frost)

- Community Schools Grant - Due March
- Form 700 - Due April 1
- Cinco De Mayo Celebration

 [Form 700 2022.pdf](#)

XVII. Consent Agenda

A. Approval of Board Minutes

Minutes reflect actions taken and provide information for the public.

XVIII. Adjournment

Meeting adjourned at 8:10pm