

June Regular Board Meeting - 2023 Minutes

Shanel Valley Academy

Jun 30, 2023 at 5:00 PM PDT

Attendance

Present:

Members: Leslie Barkley, Amy Frost, Bessie Glossenger (remote), Melea Meyer (remote)

Absent:

Members: Noshie Merlin

I. Land Acknowledgment and Moment of Silence

II. Call to Order

Meeting called to order at 5:15

III. Roll Call

Members present: Frost, Meyer, Barkley, Glossenger

IV. Adoption of the Agenda

Facilities fees and use policy will be removed from the agenda.

Motion:

Motion to adopt the agenda with the exclusion of the facilities use fees and policy.

Motion moved by Leslie Barkley and motion seconded by Bessie Glossenger. passed by roll call vote: Frost: aye, Meyer: aye, Barkley: aye, Glossenger: aye

V. Public Comment Regarding Closed Session Items

No public comment on closed session items.

VI. Closed Session

BOD completed the last step in the Principal evaluation process and presented the boards report to Ms. McCullough.

A. Public Employee Performance Evaluation - Principal

The BOD completed the EOY Summative Evaluation and shares with the principal in closed session.

B. Public Employee Employment: Certificated Positions, Classified Positions

VII. Introductory Items

A. Reconvene in Open Session

reconvened in open session at 6:29

B. Report Out from Closed Session

Presented the principal evaluation for review and closed out the Principal eval process for the 23-24 school year.
No action taken.

VIII. Public Comment & Announcements on Non Agenda Items

This portion of the meeting is reserved for persons wishing to address the Board on items not on the agenda. Although the Board of Directors may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time. Individual public comments are limited to 3 minutes. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Board reserves the right to mute or remove a member of the public if comments or actions disrupt the Board meeting.

IX. School Updates & Community Announcements

A. Principal's Report

PBL world conference went well and Kristi enjoyed the chance to work with other school leaders and to connect and slow down to reflect at the community schools conference. Floors are getting waxed this summer and preschool set-up is going strong.

B. Community School Director Report

summer enrichment program is going strong. after breakfast there is a community art or walking program. This week they learned a new recipe, our county supervisor Mo Moheren came to teach county line dancing with students. dance, art water play and movement have all been a hit with the kids. Shout out to the kitchen staff and office staff signing families in and making sure every one has meals and snack. Bonnie Lockheart from Mendocino College is coming next week to work with students on art (maybe a mural?). Preschool furniture has been ordered, and it is coming together, one more signature need for our licensing application.

C. Community Updates & Announcements

no community updates

X. Financial Updates

Brian Holmes presented the Multi-year projections, May financials and the governor's budget.

 [SVA - FY23 May MYP \(Budget Approval Scenario\) - 0629202.xlsx](#)

 [SVA - May Financials 062923.xlsx](#)

 [Shanel Valley June Board Meeting Presentation.pdf](#)

XI. Review of Local Indicators for 2022-23

Ms. Mac presented the 7 state priorities and SVA's progress in the 22-23 school year.

 [ShanelValley Local Indicators 22-23.docx.pdf](#)

XII. Review and Possible Approval - Local Control Accountability Plan (LCAP) for 2023-2024

Ms. mac presented the LCAP. we discussed some data that we need to take another look at before the dashboard data deadline.

 [SVA LCAP 2023-2024.pdf](#)

Motion:

Motion to approve the LCAP

Motion moved by Leslie Barkley and motion seconded by Melea Meyer. Passed by Role call vote: Frost, Meyer: aye, Barkely: aye, Glossenger: aye 1 absent

XIII. Review and Possible Adoption of the 2023-2024 Annual Budget

Brian reviewed the annual plan. No questions came up

 [SVA - MYP 2023.xlsx](#)

Motion:

Motion to approve the annual budget as presented

Motion moved by Melea Meyer and motion seconded by Bessie Glossenger. Passed by Role call vote: Frost, Meyer: aye, Barkely: aye, Glossenger: aye, 1 absent

XIV. Review and Possible Approval - 2023-2024 Education Protection Account (EPA) Spending Determination

The education protection account is a multi-year spending plan for our general funds.

 [EPA spending plan template SVA 06.09.23.xlsx](#)

Motion:

Motion to approve the education spending plan

Motion moved by Melea Meyer and motion seconded by Leslie Barkley. Passed by Role call vote: Frost, Meyer: aye, Barkely: aye, Glossenger: aye, 1 absent

XV. Review and Possible Approval - RFP for Food Service Vendor

The Board only received one response to the posted RFP. Recommendation is to approve the contract with Sysco.

 [Sysco Response to RFP.pdf](#)

Motion:

Motion to approve the Sysco RFP

Motion moved by Leslie Barkley and motion seconded by Melea Meyer. Passed by Roll call vote: Frost, Meyer: aye, Barkley: aye, 2 absent, 1 absent

XVI. Review and Possible Approval - Back Office Contract

The pricing is the same (% of revenue based on ADA bands) except for CALPADS. The updated and slightly reduced pricing (compared to what we are currently charging other schools) in the attached is as follows:

- FY24: \$7,875 = 5.0% increase over Shanel's current year pricing of \$7,500
- FY25: \$8,465 = 7.5% increase over FY24
- FY26: \$9,100 = 7.5% increase over FY25

Here is the rationale I was provided for the CALPADS increase:

Scope and complexity to provide the CALPADS service have been steadily increasing the last several years and are expected to continue to increase. A couple recent and ongoing examples of this:

- The CALPADS redesign in April 2022 increased the time and complexity required to complete the submissions.
- More and more systems that connect to CALPADS (i.e. TOMS, SEIS, etc.) require CALPADS to be updated on a more regular basis.

Increased costs across the board to deliver the CALPADS service / all of EdTec's services:

- Significant increases in staffing costs, in particular, along with other inflationary increases in costs for all categories of running the business.

 [SVA-SOW#10-Back Office Services-eff. 07.01.2023.pdf](#)

Motion:

Motion to approve edTec's contract for the 23-24 school year

Motion moved by Melea Meyer and motion seconded by Leslie Barkley. Passed by Roll call vote: Frost, Meyer: aye, Barkley: aye, Glossenger: aye, 1 absent


XVII. Review and Possible Approval - Facility Use Policy & Fee Schedule

Tabled to the July meeting

XVIII. Consent Agenda

Updated legal language for contracts and handbooks, and included specific guidelines to respond to issues that have come up.


A. Approval of Updated Employee Handbook 23-24FY

 [Shanel Valley Academy Employee Handbook 23-24 REDLINE 6.13.23 \(4892-7887-1146.v2\)\[66\].doc](#)

B. Approval of Updated Employment Agreements for the 23-24FY

 [At-Will Employment Agreement \(exempt-10monthTeacher\) REDLINE 6.13.23 \(4884-8791-8442.v1\).docx](#)

 [At-Will Administrator Employment Agreement \(12month exempt\) REDLINE 6.13.23 \(4857-7879-1018.v1\).docx](#)

 [At-Will Employment Agreement \(nonexempt-10month\) REDLINE 6.13.23 \(4884-7441-8282.v1\).docx](#)

 [At-Will Employment Agreement \(exempt-12month-businessmanager\) REDLINE 6.13.23 \(4878-0575-4218.v1\).docx](#)

Motion:

Motion to approve consent agenda items

Motion moved by Melea Meyer and motion seconded by Passed by Role call vote: Frost, Meyer: aye, Barkely: aye, Glossenger: aye. Passed by Role call vote: Frost, Meyer: aye, Barkely: aye, Glossenger: aye: 4 ayes, 1 absent

XIX. Adjournment

meeting adjourned at 8:01

XX. New Section