

February Regular Board Meeting - 2023 Minutes

Shanel Valley Academy

Feb 23, 2023 at 5:00 PM PST

@ 1 Ralph Bettcher Drive, or via teleconference

Attendance

Present:

Members: Amy Frost, Bessie Glossenger, Melea Meyer

Absent:

Members: Sonny Elliott, Jessica Farfan

I. Land Acknowledgment and Moment of Silence

We of this Academy, named after the Principal Local Indigenous Village of Shanél, acknowledge with honor the Shóqowa and Hopland People on whose traditional, ancestral, and unceded lands we work, educate and learn and whose historical and spiritual relationship with these lands continues to this day and beyond.

II. Call to Order

Meeting called to order at 5:09PM

III. Roll Call

Attendance

Present:

Members: Amy Frost, Bessie Glossenger, Melea Meyer

IV. Adoption of the Agenda

Motion:

Motion to approve the adoption of the agenda

Motion moved by Melea Meyer and motion seconded by Bessie Glossenger. passed with roll call vote

V. Public Comment & Announcements on Non Agenda Items

no members of the public present, no comments on non-agenda items.

VI. Fiscal Report

David Suraci is joining us from EdTec today, he is new to Brian's team and will be helping Brian, and sometimes presenting in our meetings in the future. Brian and David are presenting today on some adjustments to the budget projections and some updates on the governor's budget. Additions include KIT grant and adjustments in salary related to delay in hiring counselor and need for more money for subs as a result). \$29K drop in LCFF is related to attendance from p1 report. Child nutrition revenue also

increased a bit. Kudos to Melissa, Kristi and Ms. Lucia for running such an exemplary nutrition program! Contracting for counselor services decreased some costs, and janitorial costs have increased a bit. Charter school capital loan has been repaid, and other positives to report include the fact that we are better able to project our costs year over year. Cash flow is still looking good. Loans and Line of Credit will be paid down (in whole or large part) by May. We are continuing to monitor the budget but our strategy for this year seems to be going well.

Updates for 23-24SY: Brian presented on the budget process and acknowledged that we won't know for sure what our funding will be until at least the May revise. June 15. given recent years, we are unsure what may change in the coming few months. The Jan budget includes an 8% COLA for LCPP. Last year's was 13% (driven by inflation and rising cost of labor). Both are large (typical COLA is 3-6%). Arts and music funding may shift from a (one time) block grant to (ongoing) categorical funding, thus making it more reliable. Projections for the 23-24SY include the governor's proposed budget proposal and related forecast.

Another reminder looking ahead are TK ratios (1:12) and class sizes (>24), the implementation timeline means that TK funding timeline will move back 2 mo per year). We currently accept students who are 4 by Jan. 31. We can accept younger students and get full funding by 2026.

 [Shanel Valley February Board Meeting Presentation.pdf](#)

 [SVA - December Financials 02232023.xlsx](#)

VII. School Updates & Community Announcements

A. Parent Advisory Council Updates & Announcements

PAC continues planning for Cinco de may fundraiser and craft fair.

PAC & ELAC have joined together to collaborate on Cinco de Mayo together.

Read across America is coming for green eggs and ham breakfast.

Julie and Linda (CSD) are putting together flyers and increase family engagement in the ELAC and in evnt planning. they have been supporting each other to build effective systems to collaborate. Ballet Folklorico may come perform or Linda may teach the kids a dance (from ExLP, or during recess)

B. Principal's Report

Staff: all staff workday happened Friday: staff worked on communication and collaboration.

They learned about and practices "clean advocacy" a inquiry-based approach to conflict resolution and productive dialogue. Steven Hahm is working on implementing the PBIS plan, and posters showing the agreed upon and co-created plan will be going up on campus. SST's are going well, and PBL is coming together better this tri-mester: more focus and collaborative planning. Afterschool interventions are helping. CAASP schedule is rolling out. iReady this week may be spotty. Natasha Yim is coming to read her book (yum yum dim sum!) with students, and a kindness board is going up on campus, come add to it! PBL presentations and STEAM Expo coming in march

TEAM expo and PBL presentations: March 22: 4-6pm for families, during the day, student will present ot each other.

C. Community Updates & Announcements

Updates from Linda: wellness fair is coming together flyer will go out next week: April 4 from 4-6pm

community members are coming to table at the event to share about their health and wellness resources and the NBPI vendors who participate in their events will be joining us as wll. tribal health can come do dental screenings (we need an estimate of students interested the list of interested).

VIII. Review and Possible Approval - Principal Evaluation Staff Questionnaire

<https://docs.google.com/forms/d/1o3GVHQKhZse6G5XfPI9ebKJBubeEP3IGwsQqr7RI5u0/edit>

Motion:

Motion to approve the principal progress survey

Motion moved by Bessie Glossenger and motion seconded by Melea Meyer. 3 yes 2 absent, motion approved

IX. Review and Possible Approval - Onsite Observation Calendar for BOD

As part of our administrator evaluation process, each board member is asked to visit the site at least three times between March and May. It is customary to give Kristi prior notice of those dates, and ensure that we are not all visiting on the same time.

President Frost will visit March 10, April 21, and May 12.

Bessie and Melea will follow up with Kristi

X. Review and possible approval of revised MOU for paid services with Mendocino Youth Project

Kristi presented on the Mendocino County youth project contract to expand services beyond free service we are already receiving 98 hours per week). Positive response to Scott (SEL support counselor) has been well-received. Ms. Mac is recommending a \$10,000 budget item, so ew can expand services.

 [SHANEL VALLEY DRAFT BUDGET FY2223 Mar-Jun 2023 3.5 Mos.pdf](#)

Motion:

Motion to approve principal Mac's recommendation to expand services with MCYP based on the attached MOU (up to and not to exceed \$10,000).

Motion moved by Melea Meyer and motion seconded by Bessie Glossenger. Roll call vote 3 ayes, 2 absent motion carries.

XI. Review and possible of RFP for new food vendor

Mrs. Kendall presented the RFP for our food vendor services for food products. we have met or exceed our micro purchasing agreement with Sysco foods. we have to put out an RFP and review bids for vendor contracts. President Frost suggested some revisions related to the RFP and contract renewal terms (fiscal year, or calendar year. Mr.s Kendall agreed to revise for clarity and to streamline contract terms. double check dates and make sure they align and make the changes to the renewal terms discussed.

 [SVA Food Vendor RFP.docx](#)

Motion:

Motion to approve the RFP process with the requested changes

Motion moved by Melea Meyer and motion seconded by Bessie Glossenger. 3 ayes 2 absent, motion carries.

XII. Review and Possible Approval Comprehensive Safety Plan 22-23

<https://docs.google.com/document/d/1sllly1UcZvgKI3xrLlItosG8Qb4h-PDag/edit?usp=sharing&ouid=117648373494744427723&rtpof=true&sd=true>

Recommendations from the board include pulling out policies referencing the policies to reflect current policies and reformatting to align with legal recommendations. The Boards is requesting that all changes be done in "track-changes" mode so changes are obvious to members. concerns about what goes into the plan (or not) including maps and tactical plans). should.

Meeting ended as the result of inclement weather. Additional agenda items will be tabled for a special board meeting to be scheduled in the next couple weeks.

Motion:

XIII. Consent Agenda

for Board approval
January Special Board meeting minutes
January Regular Board meeting minutes

 [January Special Board Meeting Minutes.pdf](#)

 [January Regular Board Meeting - 2023 Minutes.pdf](#)

XIV. Public Comment Regarding Closed Session Items

XV. Closed Session

A. Public Employee Performance Evaluation - Principal

XVI. Introductory Items

A. Reconvene in Open Session

B. Report Out from Closed Session

XVII. Adjournment

meeting adjourned at 6:40pm