

December Special Board Meeting Minutes

Shanel Valley Academy

Dec 21, 2022 at 5:00 PM PST

@ 1 Ralph Bettcher Drive, or via teleconference

Attendance

Present:

Members: Sonny Elliott (remote), Amy Frost, Bessie Glossenger (remote), Melissa Kendall (remote), Kristi McCullough, Melea Meyer

Absent:

Members: Jessica Farfan

I. Land Acknowledgment and Moment of Silence

In Solidarity

We of this Academy, named after the Principal Local Indigenous Village of Shanél, acknowledge with honor the Shóqowa and Hopland People on whose traditional, ancestral, and unceded lands we work, educate and learn, and whose historical and spiritual relationship with these lands continues to this day and beyond.

II. Call to Order

Meeting called to order at 5:09pm

III. Roll Call

Meyer: present, Glossenger: present, Elliott: present, Frost: present

IV. Adoption of the Agenda

Motion to adopt the agenda as written

Seconded by Bessie

Roll call vote:

Frost: Aye, Glossenger: Aye, Meyer: Aye, Elliott: Abstaining

V. Public Comment Regarding Closed Session Items

No members of the public present

VI. Closed Session

A. Public Employment: Certificated Employee

B. Public Employment: Classified Employee

VII. Introductory Items

no introductory items

A. Reconvene in Open Session

reconvened in open session at 6:08pm

B. Report Out from Closed Session

Contract approved for certificated position at \$85-90K with Kristi's discretion to negotiate.

Contract will be pro-rated for the remainder of the school year

Contract for new classified staff to replace one resignation - split contract at 1.0 FTE (\$22 SSS / \$25ExL Lead) for remainder of the school year

Contract approved for classified position at \$22/hour for 12 months plus benefits

VIII. Public Comment & Announcements on Non Agenda Items

no members of the public present. no public comments

IX. School Updates & Community Announcements

Winter Sing was a success, Thank you PAC/ELAC for helping organize and make that a success. Gratitude also is due to Leslie Barkely for organizing the whole school singing, Ms. Mac for the lantern parade, and Ms. Kendall and Ms. Julie, and PAC president Chelsea for setting up the beautiful scene.

A. Parent Advisory Council Updates & Announcements

PAC/ELAC still working on strategies for recruiting (especially ELAc) handbook and fundraising rules are a work in progress.

B. Principal's Report

Winter Sing was a big effort for the whole school. The singing practice was a big commitment for all the students for the past few weeks and everyone rose to the occasion and it went well. 1st grade teacher is finished with her student teaching and working with other teachers to develop more lesson and project plans

working on setting up reading enrichment and academic support groups (using iReady data). first Wednesday back will be set aside for planning with student support specialists to set up spaces for leveled reading groups. this is an all hands on deck effort

PBIS team is going to get started in the new year, working with MCOE specialist to build a discipline flow chart with all staff with goal to implement by Feb 18: it has been a slow but collaborative process. Thank you Stephen Hahm for your support

Trainings coming up in January: Wednesday January 18: Welcoming schools 1:30-3:30

PBL training will be happening in Jan. to work on setting up "driving questions"

Maia from MCOE will be working with teachers to incorporate FOSS materials into PBL plans.

Mendocino Youth project has been on campus starting this week. So far so good. Kristi will follow up with MCYP and Melissa to ensure all the paperwork and compliance issues are squared away.

Ms. Mac is working with Julie and Serena on enrollment events and strategies

M.s Mac is connecting with a colleague from Bay area Charters on how to incorporate "data talks" around student data.

Board president Frost requested a mid-year progress report in iReady data in the January Board meeting.

Ms. Mac is starting to look School climate survey planning, working with EdTec to Prep for SARC.

C. Community Updates & Announcements

Material revision was submitted on 12/16, UUSD staff is reviewing it and will hold a public hearing no later than 60 days from receiving the petition. Public hearing to take Place before March 16. They will be determining if we have met the concerns they laid out when they denied the 7th&8th grade.

5-6th graders are working on composing public comments to prepare for the public hearing.

X. Fiscal Report

Brain Holmes from EdTec shared the updated cashflow and adjustments for October, which includes an LCFF increase and additions of CSD and .5FTE counselor. SIS costs were reduced and increased fund for books and supplies, and other outflows. We are starting to pay back some of the receivable sale and this will cause cashflow to dip on repayment of revolving loan, receivable sale and PCSGP expenditures, but apportionment in the Spring will bring us back to comfortable reserve levels.

The first interim report to UUSD includes July-Oct data and shows an operating income of about \$66K. We got an extension (until tomorrow) to submit to the district after board approval.

 [Shanel Valley December Board Meeting Presentation.pdf](#)

 [SVA - October Financials 12202022.xlsx](#)

A. PCSGP Updates

Amy was able to reconciling our PCSGP plan and what we have implemented and purchased so far. We still have more than \$250K to spend before June 30. These funds can only be spent on start up funds. Our goal is to spend about \$85K per quarter. Since we will not receive expansion funds to add 7th&8th grade, we can plan to purchase instructional materials and tech for the added classrooms and student computers will be set for purchase in Q4. in Q2&3 we focus on high needs reported by teachers.

Supplemental curriculum, supplemental curriculum iReady supplemental instruction can be applied to this. Request for magnetic white boards, Physical education equipment, outdoor education equipment (tables, etc.) we have also give each teacher and additional fund for classroom libraries, and we plan to purchase flex desks for classrooms that still have old UUSD desks. Kristi will work with teachers to determine needs especially for high cost items like classroom furniture and flex seating, Priorities for December purchases are shade structures, classroom flex seating, books

 [22-23 Detailed PCSGP Budget Form 4A and 5A.xlsx](#)

XI. Review and Possible Approval - First Interim Report

President Frost presented the first interim report

 [SVA - 2022-23 1st Interim Report 12152022.xlsx](#)

 [SVA LCFF-Calculator 12152022.xlsx](#)

Motion:

Motion to approve the first interim report

Motions carries with 3 ayes 2 absent roll call vote:

XII. Review and Possible Approval - Updated Calendar to Include Additional Federal Holiday (December 23, 2022)

Discussed the option of adopting December 23 as a federal holiday to the school calendar. No action taken at this time.

 [SVA-SchoolCal-2022-2023Final.pdf](#)

XIII. Review and Possible Approval - Corner 2 Corner Janitorial Contract & Services

contract was established in emergency need .

 [Corner to Corner.pdf](#)

Motion:

Approve the corner to Corner contract

Motion moved by Melea Meyer and motion seconded by Bessie Glossenger. passed by roll call vote: Frost: Aye, Glossenger: Aye, Meyer: Aye, Elliott: Abstaining

XIV. Consent Agenda

August Regular Board Meeting Minutes

August Special Board Meeting Minutes

September Regular Board Meeting Minutes

 [October Special Board Meeting Minutes \(1\).pdf](#)

 [December Regular Board Meeting Minutes \(1\).pdf](#)

 [September Regular Board Meeting Minutes \(1\).pdf](#)

Motion:

motion to approve the consent agenda with the removal of the spetmeber minutes.

Motion moved by Bessie Glossenger and motion seconded by Melea Meyer. passed by roll call vote: Frost: Aye, Glossenger: Aye, Meyer: Aye, 2 absent

XV. Adjournment

adjourned at 7:25